

Regular Meeting of the Shetek Area Water and Sewer Commission

May 12, 2014

Members Present: Jamie Thomazin, Steve Zens, Donna Kor, Darwin Patzlaff, Jon Hoyme

Advisors: Chris Hansen, Dave Brown, Blake Hieronimous, Jon Peterson

Meeting called to order by Chairman Jamie Thomazin at 4:00 p.m.

Agenda:

- **Motion (5/12/14a)** Moved by Donna Kor, seconded by Darwin Patzlaff to approve the agenda. Motion carried unanimously.

Minutes:

- **Motion (5/12/14b)** Moved by Darwin Patzlaff, seconded by Steve Zens to approve the minutes from April 14th. Motion carried unanimously.

Treasurers Report:

- **Motion (5/12/14c)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice of \$251.19 to Murray County for postage. Motion carried unanimously.
- **Motion (5/12/14d)** Moved by Steve Zens, seconded by Darwin Patzlaff to pay the invoice of \$694.98 to Murray County for services. Motion carried unanimously.
- **Motion (5/12/14e)** Moved by Darwin Patzlaff, seconded by Donna Kor to pay the invoice of \$78.75 to Currie for testing. Motion carried unanimously.
- **Motion (5/12/14f)** Moved by Steve Zens, seconded by Donna Kor to pay the invoice of \$542.31 to Slayton Electric for parts and labor. Motion carried unanimously.
- **Motion (5/12/14g)** Moved by Darwin Patzlaff, seconded by Donna Kor to pay the invoice of \$865.00 to Bills Backhoe for digging and delivery. Motion carried unanimously.
- **Motion (5/12/14h)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice of \$106.88 to Buffalo Ridge Concrete for rock. Motion carried unanimously.
- **Motion (5/12/14i)** Moved by Steve Zens, seconded by Donna Kor to table the Ferguson bills pending clarification. Motion carried unanimously.
- **Motion (5/12/14j)** Moved by Steve Zens, seconded by Darwin Patzlaff to pay the invoice of \$1650.00 to Bolton & Menk for engineering services. Motion carried unanimously.

- **Motion (5/12/14k)** Moved by Darwin Patzlaff, seconded by Donna Kor to pay the invoice of \$3202.31 to Slayton plumbing for pump repair. Motion carried unanimously.

Discussion and acknowledgement of claim at 41 Pommier lane.

- **Motion (5/12/14l)** Moved by Darwin Patzlaff, seconded by Donna Kor to adjust the nonresidential base fee on 15 series pumps from \$181 to \$106. Motion carried unanimously.

Received bids for maintenance contract. There were four bids.

- **Motion (5/12/14m)** Moved by Donna Kor, seconded by Darwin Patzlaff to deny the bid from Meyeraan Construction as it was not complete. Motion carried unanimously.
- **Motion (5/12/14n)** Moved by Steve Zens, seconded by Darwin Patzlaff to accept the offers from Hydro Tec, Zens P and H, and Brown Exc. as eligible bids. Motion carried unanimously.

A subcommittee of Jamie Thomazin and Darwin Patzlaff was formed to review the bids with input from the rest of the board prior to their May 19th meeting.

Engineers Report:

1. Jon Peterson and Dave Brown are preparing to do the finals on the Valhalla expansion as soon as final work is completed.
2. Discuss agreement on scrubber on # 2 station. Agreed to do regular maintenance and to explore the possibility of linking it with our remote bond reporting system.
3. Discussed a possible hook up with a resident who had requested information.
4. Discussed Currie contract which has been set at a flat \$10,000 with no overages which can be cancelled with a 60 day notice. Chris Hansen will get concrete information and numbers as well as procedures from MPCA for possible installation of our own discharge pipe.
5. Blake Hieronimus shared info regarding the failure of one Zolar pump that was replace free. Zoeller is also developing an alarm panel and base tank that could be used in future installations.

Next meeting: June 9 at 4:00 p.m.

- **Motion (5/12/14o)** Moved by Steve Zens and seconded by Darwin Patzlaff to adjourn. Motion carried unanimously.