

Regular Meeting of the Shetek Area Water and Sewer Commission

September 15, 2014

Members present: Jamie Thomazin, Steve Zens, Donna Kor, Darwin Patzlaff, Jon Hoyme

Advisors: Chris Hansen, Dave Brown, Blake Hieronimous, Bob Moline

Meeting called to order by Chairman Jamie Thomazin at 4:00 p.m.

Agenda:

Add Blake right after minutes, also audit letter, and camera.

Motion (9/15/14a) Moved by Donna Kor, seconded by Steve Zens to approve the agenda. Motion carried unanimously.

Minutes:

Motion (9/5/14b) Moved by Darwin Patzlaff, seconded by Steve Zens to approve the minutes from August 11th. Motion carried unanimously.

Treasurers Report:

Proposal from Slayton plumbing and Dave Brown for changes in the pumps and control panel at the motel on Valhalla with the spare parts to be salvaged for future use, perhaps at the state park.

- **Motion (9/15/14c)** Moved by Steve Zens, seconded by Donna Kor to approve estimate #731 for \$5490.00 to make the motel upgrade. Motion carried unanimously.
- **Motion (9/15/14d)** Moved by Darwin Patzlaff, seconded by Steve Zens to pay the invoice of \$2177.00 to Slayton plumbing for pump repair. Motion carried unanimously.
- **Motion (9/15/14e)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice of \$694.98 to Murray co. for billing. Motion carried unanimously.
- **Motion (9/15/14f)** Moved by Steve Zens, seconded by Donna Kor to pay the invoice of \$292.50 to Murray co. for postage. Motion carried unanimously.
- **Motion (9/15/14g)** Moved by Darwin Patzlaff, seconded by Donna Kor to pay the invoice of \$719.50 to the state of Minnesota for audit. Motion carried unanimously.
- **Motion (9/15/14h)** Moved by Darwin Patzlaff, seconded by Steve Zens to pay the invoice of \$1677.00 to the league of Minn. cities for dues. Motion carried unanimously.
- **Motion (9/15/14i)** Moved by Donna Kor, seconded by Steve Zens to authorize the chair to sign the letter to endorse the audit. Motion carried unanimously.

Engineers Report:

1. MPCA inspection was completed with no problems in our systems. Recommended we make sure access to continue flushing on North side of Lake Sarah is guaranteed. Suggested we monitor vault deterioration and install a slotted manhole cover.
2. Chris Hansen is providing information and maps to MPCA to continue the permitting process for our own discharge. There is a 30 day preliminary review.
 - **Motion (9/15/14j)** Moved by Darwin Patzlaff, seconded by Donna Kor to move forward with the plan and forward the \$9300.00 required when appropriate. Motion carried unanimously.
3. Discussion of sewer camera demonstration. Jamie and Chris will check into the possibility of a less expensive option.
 - **Motion (9/15/14k)** Moved by Steve Zens, seconded by Darwin Patzlaff to authorize placing the order and paying the shipping charges for the unit. Motion carried unanimously.
 - **Motion (9/15/14l)** Moved by Steve Zens, seconded by Donna Kor to list and sell the wireless recorder that is no longer needed. Motion carried unanimously.
4. Pressure testing still has not been completed on the Valhalla road addition.
5. We are down to about 15 spare pumps.
6. Dave Brown will set up a demo in Oct./ Nov. for remote reading equipment.
7. Townships will be notified concerning snow fencing and marker poles prior to winter.

Next meeting: October 13, 2014, 4:00 p.m.

Adjourn:

- **Motion (9/15/14m)** Moved by Donna Kor, seconded by Darwin Patzlaff to adjourn. Motion carried unanimously.