

Regular Meeting of the Shetek Area Water and Sewer Commission

January 12, 2015

Members Present: Jamie Thomazin, Steve Zens, Darwin Patzlaff, Donna Kor, Jon Hoyme

Advisors: Chris Hansen, Dave Brown, Blake Heronimous, Jim Jens, Bob Moline, Jeb Malone, Bill Olivier

Meeting called to order by chair Jamie Thomazin at 4:00 p.m.

Agenda:

- **Motion (1/12/15a)** Moved by Steve Zens, seconded by Donna Kor to approve the agenda with additions. Motion carried unanimously.

Election of Officers:

Chairperson: Steve Zens nominated Jamie Thomazin, Donna Kor seconded. Moved by Jon Hoyme, seconded by Darwin Patzlaff to cast a unanimous ballot for Jamie Thomazin. Motion carried unanimously.

Vice Chair: Steve Zens nominated Donna Kor, seconded by Darwin Patzlaff. Moved by Jon Hoyme, seconded by Darwin Patzlaff to cast a unanimous ballot for Donna Kor. Motion carried unanimously.

Secretary: Donna Kor nominated Jon Hoyme, seconded by Darwin Patzlaff. Moved by Darwin Patzlaff, seconded by Steve Zens to cast a unanimous ballot for Jon Hoyme. Motion carried unanimously.

Minutes:

- **Motion (1/12/15b)** Moved by Darwin Patzlaff, seconded by Steve Zens to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers Report:

- **Motion (1/12/15c)** Moved by Jon Hoyme, seconded by Steve Zens to pay the current federal mileage rate (57.5 cents per mile currently) for trips by commission members to meet with property owners. Motion carried unanimously.
- **Motion (1/12/15d)** Moved by Darwin Patzlaff, seconded by Donna Kor to keep the meeting compensation the same as 2014. Motion carried unanimously.
- **Motion (1/12/15e)** Moved by Steve Zens, seconded by Darwin Patzlaff to pay the invoice

of \$697.95 to Murray County for services. Motion carried unanimously.

- **Motion (1/12/15f)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice of \$249.65 to Murray County for postage. Motion carried unanimously.
- **Motion (1/12/15g)** Moved by Donna Kor, seconded by Steve Zens to pay the invoice of \$697.95 to Murray County for services. Motion carried unanimously.
- **Motion (1/12/15h)** Moved by Steve Zens, seconded by Darwin Patzlaff to pay the invoice of \$109.25 to MVTL lab for work. Motion carried unanimously.
- **Motion (1/12/15i)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice of \$91.25 to MVTL lab for testing. Motion carried unanimously.
- **Motion (1/12/15j)** Moved by Steve Zens, seconded by Donna Kor to pay the invoice of \$846.00 to Slayton Plumbing and Heating for services. Motion carried unanimously.
- **Motion (1/12/15k)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice of \$940.80 to Slayton Plumbing for pump parts. Motion carried unanimously.

Reviewed pump situation with Dave and Blake.

Reviewed budget. Subcommittee of Steve Zens, Jon Hoyme, Chris Hansen, and Dave Brown to look at budget and fees with options on raising fees at a future date.

- **Motion (1/12/15l)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice of \$91.25 to MVTL lab for testing. Motion carried unanimously.

Reviewed Land lease for 2015.

- **Motion (1/12/15m)** Moved by Donna Kor, seconded by Darwin Patzlaff to approve the lease for \$175 per acre. Motion carried unanimously.
- **Motion (1/12/15n)** Moved by Steve Zens, seconded by Darwin Patzlaff to OK the Partial Release of the Sewer District Delayed Connection Document. Motion carried unanimously.
- **Motion (1/12/15o)** Moved by Darwin Patzlaff, seconded by Steve Zens to pay the final payments to Hulstein Excavating for the Valhalla Road expansion. Motion carried unanimously.

Chris Hansen will send assessment letters to the property owners affected by the Valhalla Road expansion.

Engineers Report:

Only three pumps were pulled for repairs this month.

Lift stations have been check, generators run, some issues due to power fluctuations.

Phone lines are being checked more regularly due to some issues.

Steve Zens, Jamie Thomazin will meet with the Currie council on Feb. 10th to review our current agreement and share an update.

Dave Brown and Currie staff are working together to keep the system working.

Next meeting: Feb 9 at 4:00 p.m.

Adjourn:

- **Motion (1/12/15p)** Moved by Steve Zens, seconded by Donna Kor to adjourn the meeting. Motion carried unanimously.