

## Regular Meeting of the Shetek Area Water and Sewer Commission

January 11, 2016

**Members Present:** Jamie Thomazin, Treavor Humphrey, Donna Kor, Darwin Patzlaff, Jon Hoyme

**Advisors:** Chris Hansen, Dave Brown, Bill Oliver, Bob Moline

Meeting called to order by Chairman Jamie Thomazin at 4:00 p.m.

### **Agenda:**

- **Motion (1/11/16a)** Moved by Darwin Patzlaff, seconded by Donna Kor to approve the agenda with additions. Motion carried unanimously.

Election of officers: Chris Hansen assumed control for election of chairperson.

**Chairperson:** Jamie Thomazin was nominated by Darwin Patzlaff.

- **Motion (1/11/16b)** Moved by Donna Kor, seconded by Darwin Patzlaff to cast a unanimous ballot for Jamie Thomazin for chair. Motion carried unanimously.

### **Vice Chair:**

Darwin Patzlaff nominated Donna Kor for vice chairperson.

- **Motion (1/11/16c)** Moved by Treavor Humphrey, seconded by Darwin Patzlaff to cast a unanimous ballot for Donna Kor for vice chair.

### **Secretary:**

Jon Hoyme was nominated by Darwin Patzlaff for secretary.

- **Motion (1/11/16d)** Moved by Darwin Patzlaff, seconded by Donna Kor to cast a unanimous ballot for Jon Hoyme for secretary. Motion carried unanimously.

### **Minutes:**

- **Motion (1/11/16e)** Moved by Darwin Patzlaff, seconded by Treavor Humphrey to approve the minutes. Motion carried unanimously.

### **Treasurers report:**

- **Motion (1/11/16f)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice of \$696.78 to Murray County for services. Motion carried unanimously.
- **Motion (1/11/16g)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice

of \$258.93 to Murray County for postage. Motion carried unanimously.

- **Motion (1/11/16h)** Moved by Treavor Humphrey, seconded by Darwin Patzlaff to pay the invoice of \$6130.00 to the League of Minnesota cities for insurance. Motion carried unanimously.
- **Motion (1/11/16i)** Moved by Darwin Patzlaff, seconded by Donna Kor to approve the delinquent list of unpaid sewer bills for collection by the county totaling \$12,635.09. Motion carried unanimously. Motion carried unanimously.
- **Motion (1/11/16j)** Moved by Donna Kor, seconded by Treavor Humphrey to pay the invoice of up to \$1677.00 for camera repair. Dave Brown is negotiating price. Motion carried unanimously.

Discussion of Jeff Barstad situation. Camera will be used to inspect once it is repaired. Zoeller pumps also to be installed once everything has been checked out.

- **Motion (1/11/16k)** Moved by Treavor Humphrey, seconded by Darwin Patzlaff to approve the compensation tables as recommended for 2016. Motion carried unanimously.
- **Motion (1/11/16l)** Moved by Treavor Humphrey, seconded by Darwin Patzlaff to change the commercial rates to a flat amount beginning with \$50 for class 1, \$100 for class 2, \$150 for class 3, and \$200 for class 4. These based on past usage figures. Motion carried unanimously. Chris Hansen is asked to check into the proper process for notifying business and also draft a letter for board approval to be sent to businesses.

### **Engineers Report:**

1. Heater is out in flow meter cabinet. Heat lamp used until new heater is installed.

**Next meeting.** February 8 at 4:00 p.m.

### **Adjourn:**

- **Motion (1/11/16m)** Moved by Donna Kor, seconded by Darwin Patzlaff to adjourn. Motion carried unanimously.