

## Regular Meeting of the Shetek Area Water and Sewer Commission

April 11, 2016

**Members Present:** Jamie Thomazin, Trevor Humphrey, and Darwin Patzlaff, Donna Kor, Jon Hoyme

**Members Absent:** none

**Advisors:** Chris Hansen, Dave Brown, Jon Peterson, Bill Oliver, Jim Jens, Bob Moline, Blake Heronimus.

Meeting called to order by Chairman Jamie Thomazin at 4:00 p.m.

### Agenda:

- **Motion (4/11/16a)** Moved by Darwin Patzlaff, seconded by Donna Kor to approve the agenda. Motion carried unanimously.

### Minutes:

- **Motion (4/11/16b)** Moved by Darwin Patzlaff, seconded by Treavor Humphrey to approve the minutes. Motion carried unanimously.

### Treasurers Report:

- **Motion (4/11/16c)** Moved by Darwin Patzlaff, seconded by Donna Kor to pay the invoice of \$43.72 to Slayton electric for services at 20 Pheasant. Motion carried unanimously.
- **Motion (4/11/16d)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice of \$43.72 to Slayton electric for services at 2 Rosemary. Motion carried unanimously.
- **Motion (4/11/16e)** Moved by Darwin Patzlaff, seconded by Treavor Humphrey to pay the invoice of \$43.72 to Slayton electric for services at 60 Keeley Is. Motion carried unanimously.
- **Motion (4/11/16f)** Moved by Darwin Patzlaff, seconded by Treavor Humphrey to pay the invoice of \$43.72 to Slayton electric for services at 97 Deer Path Road. Motion carried unanimously.
- **Motion (4/11/16g)** Moved by Darwin Patzlaff, seconded by Donna Kor to pay the invoice of \$44.67 to Slayton electric for services at 6 Lazy Lake Lane. Motion carried unanimously.
- **Motion (4/11/16h)** Moved by Donna Kor, seconded by Treavor Humphrey to pay the invoice of \$267.93 to Murray County for postage. Motion carried unanimously.
- **Motion (4/11/16i)** Moved by Darwin Patzlaff, seconded by Treavor Humphrey to pay the invoice of \$682.56 to Murray County for services. Motion carried unanimously.

- **Motion (4/11/16j)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice of \$59.56 to MVTL for testing. Motion carried unanimously.
- **Motion (4/11/16k)** Moved by Darwin Patzlaff, seconded by Treavor Humphrey to pay the invoice of \$1008.00 to Schramel law offices for services. Motion carried unanimously.
- **Motion (4/11/16l)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice of \$659.86 to Murray County for property taxes. Motion carried unanimously.
- **Motion (4/11/16m)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice of \$1020.00 to Slayton plumbing for pump repair. Motion carried unanimously.
- **Motion (4/11/16n)** Moved by Donna Kor, seconded by Darwin Patzlaff to pay the invoice of \$360.72 to Slayton plumbing for bearings. Motion carried unanimously.

Discussion on pump repair/ replacement at pump #3. Options include service at \$1200, rebuilt pump at \$8914, new at \$15705, and loaner at \$11250. It appears insurance will cover at least one of these options.

- **Motion (4/11/16o)** Moved by Treavor Humphrey, seconded by Darwin Patzlaff to keep the loaner with new impellers pending confirmation of insurance coverage. Motion carried unanimously.

Reviewed proposal for Gov Pay Net to allow payment of sewer bills on line. Looked at cost and options, decision to not pursue at this time.

Reviewed Verly agreement.

- **Motion (4/11/16p)** Moved by Donna Kor, seconded by Darwin Patzlaff to have the chair sign the agreement. Motion carried unanimously.

Reviewed ordinances as review by our attorney.

- **Motion (4/11/16q)** Moved by Treavor Humphrey, seconded by Jon Hoyme to approve the ordinances. Motion carried unanimously.

Mention of assessment hearing on April 19.

### **Engineers Report:**

1. Dave Brown shared info on Mercury testing.
2. Flushing of Keeley and Valhalla line reviewed. Pump is available to do this twice a year.
3. Discussion of dirt work on Keeley.
4. Lazy lake lane landscaping reviewed.
5. Jon Peterson reviewed the inspection and camera work at Edgewater Bay Campground. Our services appear to be working well. Only a small amount of infiltration at this time. Pumps were pressure tested. Directed Dave Brown to check periodically at flush connections, pressure check at high event, check run times at meters weekly. Keep board informed.

6. Pumps. 14 available. Need to order more replacement pumps. Also discussed the procedures/ requirement for new installations. Dave Brown and Chris Hansen to work together on this with property owners on the new installs. Also a short discussion on the county loan program.

- **Motion (4/11/16r)** Moved by Darwin Patzlaff, seconded by Treavor Humphrey to purchase 12 new pumps through Slayton plumbing to have more on hand. Motion carried unanimously.

7. Discussion of request from county for sewer installation at Lake Sarah Park. Issue stalled last time with planning and zoning with conditional use permit and land owners. Will continue to follow and discuss further.

8. Discharge permit is in process with hopefully progress by the state in the near future. Jamie will look into an easement with Burns. He and Treavor will meet with Currie council on the 19th to review agreement.

9. Brief discussion of O and M contract coming up in June.

10. Discussion of Key Largo not paying late fees/ overages. They have already been assessed and approved by the county board.

**Next Meeting:** May 9, 2016 at 4:00 p.m.

**Adjourn:**

- **Motion (4/11/16s)** Moved by Darwin Patzlaff, seconded by Treavor Humphrey to adjourn. Motion carried unanimously.